

**THE HIGHLANDS CIVIC ASSOCIATION**  
**STATE COLLEGE, PA 16801**

CONSTITUTION

Article I NAME

Section 1 The name of this organization shall be the Highlands Civic Association.

The Highlands Civic Association (HCA) is an incorporated, nonprofit organization.

Article II PURPOSE

Section 1 HCA is organized for the following purposes:

-To strengthen the sense of community, responsibility, and livability in the Highlands for all residents.

-To protect, preserve, and further the residential quality of the Highlands area.

-To maintain an open line of communication among the Highlands neighborhood, the Borough of State College, the University community, and other Borough neighborhoods and agencies.

-To facilitate the exchange of information among HCA residents

Section 2 For the purpose of the Association, the Highlands area shall be bounded by southern side of Beaver Avenue., western side of University Drive., northern side of Easterly/Westerly Parkways, and eastern side of S. Atherton Street.

Article III MEETINGS

Section 1 All residents of the Highlands area are welcome to attend meetings.

Article IV MEMBERS

Section 1 Resident homeowners in the Highlands are eligible for membership and shall have a maximum of two (2) votes per property. Each member shall have one vote.

Article V OFFICERS

- Section 1 Election of officers will take place at a meeting of the Association in the fall of each odd-numbered year. There shall be no proxies.
- Section 2 The officers of the Association shall be President, Vice-President, Secretary, Treasurer, and three (3) Directors.
- Section 3 Nominations for officers shall be solicited by mail or e-mail in the fall of each election year.
- Section 4 A majority vote of those present shall determine the selection of officers. A quorum shall be 15 members.
- Section 5 Only members shall be eligible to serve as officers.
- Section 6 The term of office of all officers shall be two years.

Article VI EXECUTIVE COMMITTEE

- Section 1 The Executive Committee shall consist of the elected officers. The Chairman of the Executive Committee shall be the President of the Association.
- Section 2 The Executive Committee shall meet at the call of the Chairperson or any three members to act on any business deemed to be of interest to the Association.
- Section 3 Any vacancy in any of the elective offices will be filled by appointment to be in effect until the next regular election. Appointments will be made by a majority vote of the Executive Committee giving preference to the list of members of the Association who were nominated but not elected in the last previous election.

Article VII AMENDMENTS

- Section 1 The Constitution may be amended by a majority of the members attending a meeting, assuming a quorum. Absentee ballots submitted by members before the meeting will also be counted.

Section 2 Amendments may be proposed by any member or officer and the wording of such proposed amendment shall be presented in a notice to members with the recommendation of the Executive Committee.

Article VIII INCORPORATION

Section 1 The Association is incorporated under the Non-profit Corporation Law of the Commonwealth of Pennsylvania in compliance with the requirements of 15 PA C.S. #7316. The incorporation documents are dated November 4, 1983.